

**YOUR WEDDING**  
**At**  
**First United Methodist Church**  
**St. Augustine, FL**

First United Methodist Church is eager to make your wedding a beautiful and memorable occasion. The following information and policies have been established by our Church Board to accomplish this purpose.

SETTING THE WEDDING DATE

Before a definite date and time has been set, please telephone the church office, or the pastor to make sure the church and the pastor are available. **A \$150.00 deposit is due upon reservation of the church.**

THE CEREMONY

Approach marriage as a Christian, sacred event of life-commitment, and the entire ceremony as a worship experience. As such, we agree to set before our family and friends an example of courtesy, cooperation and sober behavior. We use the basic United Methodist Order of Service. Any variations or innovations as related to the part of the man and woman shall be thoroughly discussed with and approved by **our** pastor.

All persons involved in the wedding shall be at the church no later than 30 minutes before the start of the wedding.

PREMARITAL COUNSELING

The couple should make arrangements with the pastor for Premarital Counseling at least 4-6 weeks before the wedding date. This is for two reasons: 1. Get acquainted; 2. Discuss marriage responsibilities, concerns and issues. The pastor or couple may request additional sessions.

THE MUSIC

Because a wedding is a sacred service administered according to the ritual of the United Methodist Church, all music should be appropriate for Christian Worship. Please keep this in mind when you select your music. The regular church organist or a designated substitute shall play for all weddings. Ours will be notified, or if you wish to select your own music, you must contact him/her personally. The organist shall be paid according to the fees listed within this booklet.

THE REHEARSAL

All persons who are to participate in your wedding should be present and on time for rehearsal, no later than 10 minutes past the hour set. This includes the bride and groom, parents of both, bridesmaids, ushers, maid/matron of honor, best man, flower girl, ring bearer, and any other persons taking part in the wedding. The pastor must approve the date and time of the rehearsal.

PAID FACILITATORS

First UMC does not provide a wedding coordinator. We will, however, provide a person to open/close the facility, and a person to clean the Sanctuary after the ceremony. Both positions are to be paid according to the fees listed within this booklet. These people are there to care for the church property. **You may wish to use a wedding coordinator from outside the church. If so, this person will work directly with the church's facilitators.**

POLICIES OF THE CHURCH

**~ Persons appearing for the rehearsal or wedding under the influence of alcoholic beverages will cause cancellation of the ceremony in the church.**

**~ No alcoholic beverages are allowed on the premises, including any receptions located at First UMC.**

~ No smoking in the church buildings; No tacks, nails, pins or screws are to be driven into the walls or furnishings; **No rearranging of the Chancel area.**

~ Candles for the Altar are provided by the church; all other decorations such as candelabra, Unity Candle, flowers, etc. shall be provided by the bride.

~ Non-drip candles must be used!

~ Flowers shall be delivered by the florist in time for the decorations to be completed at least two hours before the wedding – unless other arrangements have been made.

~ Protective cloths or plastic should be placed under all plants containing moisture.

**~ No Flash Photography during the Wedding ceremony – only during the processional and recessional from locations designated by the coordinator or pastor.** Natural light photos may be taken during the ceremony from the balcony or rear of the sanctuary. Guests may not take pictures during the ceremony. Any portion of the ceremony may be reposed for photographs following the ceremony. **No more than one hour is allowed for pictures following the ceremony.**

~ Video taping of the ceremony may be done from a stationary position designated by the pastor.

## CHURCH FEES

Sanctuary	\$1750.00
**Fellowship Hall	\$110.00 p/hour
<u>(A \$150.00 deposit is due upon reservation of the Church and the balance is due two (2) weeks prior to the date of the wedding.)</u>	
*Pastor	TBD
*Organist	\$200.00 and up
*Pianist	\$200.00 and up
*Open/ Closer	\$75.00
*Removal of platform TV's	\$50.00
*Janitor	\$150.00
*Livestream Facilitator	\$100.00
*Livestream Camera Operator	\$100.00
*Sound Technician	\$100.00 (operates the sound room, CD player and DVD player; also if needed to move any of the sound equipment, speakers, drums, etc., you will need the services of the Sound Tech.)

*\*Reach out to Pastor Will for the cost of officiating.*

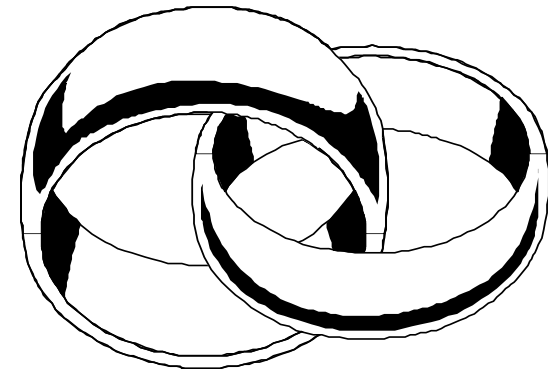
*\*Fees to the organist, open/closer, janitor, etc. are all paid for individually on the evening of the rehearsal. Your Wedding Coordinator is responsible for collecting the individual's names prior to the rehearsal. Either cash or a check can be used to pay the appropriate person. Also, the Marriage License should be available to the pastor at the rehearsal.*

*\*\*If the Fellowship Hall is used and a janitor is needed for cleanup, an additional fee of \$100.00 will be required.*

*Our church may not be available on certain holidays and/or holiday weekends. If available, the fee schedule is subject to change. Please check with our office for this information.*

***On the day of the wedding, the Open/Closer will arrive at the church two hours before the ceremony to open the facility for you. \*If you need to be in the church earlier, then you must make your requests known to the church office or pastor as the church is not always available or opened. \*THIS EXTRA TIME MAY BE SUBJECT TO AN EXTRA FEE.***

## **First United Methodist Church Wedding Information**



**118 King Street  
St. Augustine, FL 32084  
904-829-3459**

**Rev. Will Wold  
Pastor**